

**Compliments
of the**



**Capitular
Learning
Center**



**General Grand Chapter
Royal Arch Masons, International**

Distinguished Service Medal in Bronze



**Award Nomination
Instructions & Forms**

“Dignity does not consist in possessing honors,
but in deserving them.” - Aristotle

Revised 2017

AWARD CRITERIA

A. PURPOSE

The Distinguished Service Medal in Bronze (DSMB), offered by the General Grand Chapter of Royal Arch Masons, International (GGCRAMI), is an excellent modus to recognize the leadership, commitment, and resolve of Companions that dedicate their time to ensure the bond of their word; that establish all their actions and deeds as honorable; and demonstrate unyielding faithfulness to the tenets of Royal Arch Masonry. Yet, as these Companions sojourn through Capitular Masonry, awards and titles are not the primary markers of their success. For them, there is no road too rugged or honor too distant to the Companion who labors in the noble and glorious undertaking of rebuilding the House of the Lord without the hope of fee or reward. It is for these reasons GGCRAMI reserves award of the DSMB to those Companions that do not currently serve as an elected Officer of a Grand Chapter of Royal Arch Masons, or earned the exalted title of Past Grand High Priest. Any other qualifications, limitations or restrictions shall be imposed by the Grand Chapter as it may deem appropriate.

B. INSTRUCTION

For instructional purposes, several forms are included in this nomination packet to assist a Grand Chapter in selecting and managing award of a Distinguished Service Medal in Bronze. The sample letter written on Grand Chapter stationery to the General Grand Chapter, and Award Nomination Form may be used as contained herein or modified in format as it may best suit the needs of the Jurisdiction. However, ALL information MUST be provided not less than XX days before the scheduled date of the Annual Grand Convocation. This deadline is critically necessary to ensure all information is complete and accurate; materials are ordered, engraved and shipped; and schedules may be accommodated if special presentation is requested. Additional forms in this packet are also made available to Grand Chapters in support of the selection process, but are NOT required to be utilized, completed or submitted to GGCRAMI in selection of a nominee.

C. QUALIFYING

Please note, the instructions and examples are specific ONLY to the Distinguished Service Medal in Bronze. Inquiries for qualifying criteria to bestow a Distinguished Service Medal in Silver or Gold should be directed to the regional Deputy General Grand High Priest; while criteria for the Ephraim Kirby Award may be found online at the GGCRAMI website. Examples of Companions eligible for and excluded from consideration to receive the Distinguished Service Medal in Bronze include:

- Any companion in good standing who has not served as a Chapter High Priest (eligible)
- A Companion serving as an aide or assistant to a Grand Chapter Officer (eligible)
- A Companion who has served as a constituent Chapter High Priest (eligible)
- A Past High Priest serving as an appointed officer in a line of Grand Chapter Officers (eligible)
- A Past High Priest serving as an elected officer in a line of Grand Chapter Officers (excluded)
- A sitting or Past Grand High Priest (excluded)
- A Past Grand High Priest serving as an officer in a constituent Chapter (excluded)
- A Past Grand High Priest serving as an officer in a Grand Chapter (excluded)

Nominations submitted for Companions “excluded” from consideration shall be rejected!



**Grand Chapter
Royal Arch Masons of Jurisdiction**

(SAMPLE)

Date: Date submitted

Subj: GGCRAMI Distinguished Service Medal in Bronze Nomination

From: Name, M.:E.:C.: Grand High Priest, Grand Chapter (Jurisdiction) Royal Arch Masons

To: Name, M.:E.:C.: General Grand High Priest, General Grand Chapter of Royal Arch Masons, International

Via: Name, R.:E.:C.: General Grand Secretary, General Grand Chapter of Royal Arch Masons, International

Dear Most Excellent Sir;

The influence of (Companion Name) and the significance of his accomplishments upon Capitular Masonry cannot be overstated, or easily captured in a brief synopsis of his service to this Grand Chapter or the Craft in general. Nonetheless, with joyful occasion and gladdened heart it is my pleasure to offer this nomination of (Companion Name) in consideration for award of the General Grand Chapter Distinguished Service Medal in Bronze for the 20XX Capitular Year. Moreover, may the attached citation be received with favorable endorsement by the General Grand High Priest and Officers of the General Grand Chapter Royal Arch Masons, International.

With fervency and zeal,

Grand High Priest (Signature)
Grand Chapter (Jurisdiction) of Royal Arch Masons



**Grand Chapter
Royal Arch Masons of Jurisdiction**

(SAMPLE)

**General Grand Chapter
Distinguished Service Medal in Bronze
For the Capitular Year Commencing (Date) and Ending (Date)**

Date: Date submitted

From: Companion Name, Constituent Chapter (Name & No.) of Royal Arch Masons

To: M.:E.:C.: Grand High Priest, Grand Chapter Royal Arch Masons of the (Jurisdiction)

Via: E.:C.: High Priest, Constituent Chapter (Name & No.) of Royal Arch Masons
R.:E.:C.: Grand Secretary, Grand Chapter Royal Arch Masons of the (Jurisdiction)

Dear Most Excellent Sir;

The influence of (Companion Name) and the significance of his accomplishments upon Capitular Masonry cannot be overstated, or easily captured in a brief synopsis of his service to this Chapter or the Jurisdiction in general. Nonetheless, with joyful occasion and gladdened heart it is my pleasure to offer this nomination of (Companion Name) in consideration for award of the General Grand Chapter Distinguished Service “Bronze” Medal for the 20XX Capitular Year. Moreover, may the following citation and record of accomplishment, attached herewith, be received with favorable endorsement by the Grand High Priest, Royal Arch Masons of the (Jurisdiction) with recommended approval to the General Grand High Priest and Officers of the General Grand Chapter Royal Arch Masons, International. **(SAMPLE)**

With fervency and zeal,

Companion Name



AWARD NOMINATION

Distinguished Service Medal in Bronze

Maximum of one DSM Award per Jurisdiction per Capitular Year

I. IDENTIFICATION

(Clearly PRINT or TYPE information)

Nominee Name: _____
(Full name as it appears on Masonic membership role)

Current/Past Highest Capitular Service: _____
(PGHP, PHP, Elected/Appointed Officer Station, etc.)

Awardee Name: _____
(Name companion would prefer engraved on medal – limit XX characters)

II. INSTRUCTIONS

Point of Contact Name: _____
(Grand Chapter Officer or Designee managing award)

POC Email Address: _____ **Telephone:** _____

Mailing Address: _____
(Complete street address where medal is to be mailed: temple, secretary, etc.)

Date of Annual Grand Chapter Convocation: _____
(Submission of Award Nomination MUST be received not less than XX days before Grand Convocation)

Special Presentation Request: _____
(Indicate if particular GGCRAMI Officer requested to present medal)

Endorsement Signature: _____ **Date:** _____
(Grand High Priest or authorized Designee)

III. CITATION

(Attach additional pages as necessary)